

VISITING MEDICAL ELECTIVE DECLARATION

By submitting your application, you are accepting that, if offered a place on Newcastle Universities Visiting Elective Programme, you agree to adhere to the terms and conditions outlined below:

1. To provide the electives team with a copy of my Enhanced Disclosure and Barring Service Certificate (DBS) or Criminal Record Certificate which is dated within 6 months of the elective start date, 2 months prior to the placement.
2. To complete the Occupational Health Questionnaire approx. 1 month prior to elective start date. (You will receive a URL and PIN number to this questionnaire from our Occupational Health provider) Following a review of your Health Questionnaire you accept and understand that:
 - a. if the health screening shows that you require any additional services such as consultations, vaccinations, blood tests etc. you will pay the costs incurred (*the list of possible charges can be found within our policy online*).
 - b. these charges are assessed on an individual basis and will be confirmed to you following the initial health questionnaire, and you will be charged for any missed appointments.
 - c. the health screening will confirm your 'fitness to practice' in a clinical setting and that you will not be permitted to start the elective until your fitness is confirmed by Newcastle University's Occupational Health provider.
 - d. you agree to allow Newcastle University to share your fitness certificate and/or report with your elective supervisor and relevant NHS Trust. (*This enables all parties involved to provide any additional support that may have been recommended by occupational health, or that may be necessary to support your health and wellbeing during your placement*).
 - e. if you perform category 3 Exposure Prone Procedures (*detailed in our policy*) you must undergo HIV, Hep B & Hep C blood tests on arrival and this will incur an additional charge. (*General EPPs do not require this test – such as taking bloods. Please refer to the policy for more information*)
4. That the dates of this elective cannot be re-arranged once offered.
5. That you will contact your supervisor at least 1 month prior to the elective to discuss arrangements to meet following registration and induction and to check which hospital the supervisor is based at before organising accommodation and travel arrangements.
6. Adhere to Newcastle University's Code of Conduct as outlined in the Visiting Elective Policy, available online.
7. That you understand that Newcastle University Medical School reserves the right to cancel an elective and not be responsible for any costs incurred if:
 - a. the terms and conditions listed above are not met.
 - b. advised to do so by the Government website.
 - c. a VISA is required to enter the UK and one is not arranged in time or you fail to complete the Right to Study Check during the first week of your placement.

Full Name (Printed): _____

Signature: _____

Date: _____